



**DISTRICT OF COLUMBIA
TAXICAB COMMISSION**

PUBLIC VEHICLE FOR HIRE VEHICLE REGISTRATION ONE STOP FORM

SECTION 1

Type of Application: <input type="checkbox"/> Color Change <input type="checkbox"/> Tag Change <input type="checkbox"/> Vehicle Change <input type="checkbox"/> Insurance Change			
<input type="checkbox"/> Insurance Reinstatement <input type="checkbox"/> New Registration <input type="checkbox"/> Renewal Registration <input type="checkbox"/> Duplicate Registration DCTC No. _____			
Type of Vehicle	<input type="checkbox"/> Taxicab	<input type="checkbox"/> Limousine	
Vehicle ID (VIN) _____ Year: _____ Make: _____ Model _____ Tag# _____			
Owners/Co. Full Legal Names _____			
I declare and affirm under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information and belief.			
Owner's Signature _____		Date Signed _____	
Federal Tax Identification or SSN Number _____		DOB _____	
Address _____			
City _____		State _____	Zip Code _____
Email address _____			
Primary phone number _____		Alternative phone number _____	

SECTION 2

Association or Company Name _____		Cab Number _____
Association or Company Official's Printed Name _____		
I declare and affirm under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information and belief.		
Association or Company Official's Signature _____		Date Signed _____
Insurance Company Name _____		
Policy Number _____	Policy Effective Date _____	Policy Expiration Date _____
Insurance Company Official's Printed Name _____		
I declare and affirm under penalty of perjury that the statements made herein are true and correct to the best of my knowledge, information and belief.		
Insurance Company Official's Signature _____		Date Signed _____

SECTION 3

DMV Inspection Station Stamp & Date

SECTION 4

DCTC Approval:	Date:	Seal
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**GOVERNMENT OF THE DISTRICT OF COLUMBIA
TAXICAB COMMISSION
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**PUBLIC VEHICLES FOR HIRE
ONE STOP FORM
FOR ISSUANCE OF REGISTRATION/TAGS**

Effective Date: October 15th, 2012 all public vehicles for hire licensed by the DC Taxicab Commission must follow the following procedure to register or renew registration of a vehicle with the Department of Motor Vehicles

Instructions

Step 1. Vehicle owner downloads the **One Stop Form** from the DCTC website at www.dctaxi.dc.gov.

Step 2. Vehicle owner completes Section 1. Insurance Representative and vehicle owner complete Section 2.

Step 3. Vehicle owner takes the Form and vehicle to DMV for Inspection.

- DMV Inspection is not required for duplicate registration or insurance change **if** the last vehicle inspection certificate is still valid.
- The signature of a taxicab company or limousine company officer is required on the One Stop Form for vehicles affiliated with a taxicab or limousine company.

Step 4. DMV Inspection Station Stamps and Dates the One Stop Form OR attaches Vehicle Inspection Report (VIR) with DMV Stamp and Date.

Step 5. Upon inspection, the vehicle owner brings the stamped One Stop Form and VIR to DCTC for approval.

Step 6. Vehicle owner takes DCTC approved One Stop Form to the DMV service center for processing.

ALL REQUESTS MUST BE APPROVED BY DCTC PRIOR TO DMV PROCESSING

DRIVER/OWNER WILL BE REFERRED BACK TO DCTC IF HE/SHE APPEARS AT DMV CUSTOMER SERVICE WITHOUT THE COMPLETED AND APPROVED ONE STOP FORM



GOVERNMENT OF THE DISTRICT OF COLUMBIA
TAXICAB COMMISSION

Office of the Chairman

DATE: September 21, 2012

SUBJECT: New Vehicle Registration Application

After a review of licensed taxicab and limousine vehicles, the Commission is updating the policy on some new vehicle registrations. On October 15th 2012, the Commission will start accepting registrations for new vehicles by taxicab or limousine companies defined as any group of not less than 20 vehicles under common management. Additionally, certain policies on the acceptance of applications remain in effect indefinitely. Below is a summary of policy updates and policies in effect.

Policy updates

- Only taxicab companies and or limousine companies with 20 or more vehicles that have provided the Commission with an electronic copy of their vehicle list report will be allowed to register new vehicles.
- The signature of a taxicab company or limousine company officer will be required on the One Stop Form for vehicles affiliated with a taxicab or limousine company.

Policies remaining in effect

- The Commission is not accepting any applications for new taxicab or limousine companies.
- The Commission will continue its suspension of the issuance of new independent taxicab vehicle numbers.
- Taxicab operators or owners will be allowed to make an equipment change provided the registration, tags, and insurance remain valid.